

# Knighton Community Meeting

**DATE:** Monday, 15 December 2014  
**TIME:** 6:30 pm  
**PLACE:** Overdale Junior School, Eastcourt Road, Leicester. Please note that access to school is on Overdale Road

## Ward Councillors

Councillor Ross Grant  
Councillor Inderjit Gugnani  
Councillor Dr Lynn Moore

*Please note,  
there will be no Information Fair at this meeting*

**YOUR community. YOUR voice.**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## 1. INTRODUCTIONS

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## 2. APOLOGIES FOR ABSENCE

## 3. ACTION LOG

**Appendix A**

Attached for information and discussion.

## 4. POLICE ISSUES UPDATE

Officers from Leicestershire Police will be at the meeting to provide an update on police issues in Knighton Ward.

## 5. CITY WARDEN

The City Warden will give an update on issues in Knighton Ward.

## 6. WARD COMMUNITY BUDGET

**Appendix B**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications**

- a) An update will be given on the Ward Community budget; and
- b) A list of grant applications submitted for consideration at this meeting is attached.

## 7. INFORMATION UPDATE

There will be an information update on the following:

- a) The Get Growing Campaign
- b) Boundary Changes

## 8. LOCAL PLAN

An officer from the Leicester City Council Planning Department will be present to provide an overview of the Leicester Plan and explain how members of the community can get involved.

## 9. NEIGHBOURHOOD PLANNING

A representative from Voluntary Action Leicester will provide an overview on Neighbourhood Planning. This will be followed by a question and answer

session.

#### **10. DATE OF NEXT MEETING**

The next Knighton Community Meeting will be held on Monday 9 March 2015 in a venue to be confirmed.

#### **11. ANY OTHER BUSINESS**

#### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

#### **For further information, please contact**

Mike Broad

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Or

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[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Appendix A

## KNIGHTON COMMUNITY MEETING

MONDAY, 22 SEPTEMBER 2014

St Guthlac's Church, Holbrook Road, Leicester LE2 3LF

Councillors Present: Councillors Grant, Gugnani and Dr Moore

<b>NO</b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
12.	<b>INTRODUCTION AND APOLOGIES</b>	<p>Councillor Moore, in the Chair, welcomed everyone to the meeting.</p> <p>None of the Councillors declared any interests.</p>
13.	<b>ACTION LOG</b>	<p>Minute 4 – Feedback on Previous Street Market – the possibility of support from the Council's Economic Regeneration Team for the Allandale Road / Francis Street retailers– the Chair asked that this be brought back as a future agenda item.</p> <p>Minute 5 – Planning Matters – the issues around Houses of Multiple Occupation in the Knighton Ward would be considered again by the Planning Committee.</p> <p>Minute 6 – Police Issues Update – Councillor Moore was not aware she had agreed to check up on issues with National Grid vehicles / work ongoing outside of Overdale School. It was however noted that the issue had been dealt with by installing a designated pathway.</p>
14.	<b>UPDATE ON FLOODING ISSUES</b>	<p>Philip Thompson, the Council's Flood Risk Manager gave the meeting a presentation as part of a consultation on plans being made to draw up a local flood risk management strategy.</p> <p>Residents made comments on the following areas, to be considered as part of the consultation:-</p> <ul style="list-style-type: none"><li>- There were problems with people paving over gardens, not seeking correct permissions and enforcement not taking place.</li><li>- There was a general lack of awareness of the rules regarding block paving; publicity / leafleting should take place to make people aware.</li><li>- Incentives not to block pave or alternative options could be provided to residents.</li></ul>

		<ul style="list-style-type: none"> <li>- There were difficulties in providing evidence for block paving being laid unlawfully, but conservation area societies had made photographic records which could help.</li> <li>- Residents were urged to raise contravention issues with Ward Councillors who could take the matter up.</li> <li>- There was a view that drains / gulleys were not cleared on a regular basis, or did not focus on problem areas. It was noted that these were cleared once a year, but parked cars made it problematic. Specific problems were responded to.</li> <li>- It was thought to be unfair to suggest that homeowners should seek additional insurance as this was problematic for those people who lived in a flood risk area.</li> <li>- There was a particular issue with the gulleys in Ratcliffe Road.</li> <li>- The planning approval for residential properties on Knighton Church Road seemed to be at odds with flooding issues. In addition it was thought that the Council was not using correct data and was being inconsistent in applying risk management approaches. Councillor Moore agreed to raise this matter at the Audit and Risk Committee.</li> </ul>
<p><b>15.</b></p>	<p><b>THE ALLANDALE ROAD / FRANCIS STREET COMMUNITY MARKET</b></p>	<p>Dawson Smith from the City Council's Festivals and Events team hosted a discussion on the future of the Allandale Road / Francis Street Community Market. Residents / Councillors made comments as below, these to be explored further with a view to making the market more sustainable and not reliant on ward meeting funding:</p> <ul style="list-style-type: none"> <li>- The difficulties the market faced to be certain of viability going forward were noted.</li> <li>- Ongoing funding for the market was not available from the Festivals and Events team.</li> <li>- Festivals and Events could help with looking at costs and examining what is hoped to be achieved to potentially explore a cheaper alternative approach.</li> <li>- A family fun day approach could be considered.</li> <li>- The income achieved from one market could be utilised to fund the next one, similar to the approach taken for the fun day at Knighton park.</li> <li>- A more commercial approach (in terms of charging for stalls) could be considered, but it</li> </ul>

		<p>was noted that this would change the nature of the event.</p> <ul style="list-style-type: none"> <li>- An approach with just table top stalls and street entertainment could reduce costs.</li> </ul>
<b>16.</b>	<b>HIGHWAYS ISSUES - UPDATE</b>	<p>All to note that:</p> <ul style="list-style-type: none"> <li>- Councillor Moore had raised a number of issues with the City Mayor based on residents' complaints. These included speeding on Craighill Road, the development of a crossing on Welford Road near Muston Gardens and measures to prevent cyclists speeding on Newmarket Walk.</li> <li>- Councillor Moore had asked a question at full Council about traffic calming and pedestrian safety.</li> <li>- The resurfacing works on Knighton Church Road were undertaken as a result of a residents' petition.</li> <li>- There was a problem with inconsistent signage on parking restrictions whilst the works on Knighton Church Road were being undertaken.</li> <li>- Aberdale Road was thought to be in a very poor condition where white lines have been painted through potholes.</li> <li>- Church Lane was also thought to be in a poor condition with a poor surface and confusing road markings. Extra gulleys were suggested if work were to be undertaken on this road.</li> <li>- Overdale School area – it was stated that the area had been left untidy follow recent works undertaken by National Grid.</li> </ul>
<b>17.</b>	<b>POLICE ISSUES UPDATE</b>	<p>Police Constable Jim Mungovin provided an update on policing statistics and asked residents in particular to note:</p> <ul style="list-style-type: none"> <li>- There had been 7 burglaries in the last 40 days – 2 people had been arrested in relation to one of the incidents.</li> <li>- A robbery of a mobile phone had taken place in Knighton Park – plain clothes patrols took place following the incident.</li> <li>- Thefts from motor vehicles continued to be a problem with 20 in the last 40 days. Residents were urged to ensure that cars were left locked and without goods of value in them. A 'bait' vehicle was left in the area to try and catch the culprits but this was unsuccessful.</li> <li>- The Police were present at Knighton Park Fun</li> </ul>

		<p>Day.</p> <ul style="list-style-type: none"> <li>- The Council were undertaking operations outside schools to address problem parking issues.</li> </ul>
18.	<b>CITY WARDEN</b>	<p>Caroline Walsh, the City Warden provided an update on issues she had been dealing with in the ward.</p> <ul style="list-style-type: none"> <li>- The City Warden had a new contact address: Caroline Walsh, City Wardens, Phoenix House, 1 King Street, Leicester, LE1 6RN.</li> <li>- There were currently problems with the LoveLeicester app, but it could still be used.</li> <li>- Untidy gardens had been a big focus of the City Warden's work in the past quarter.</li> <li>- There were currently some issues relating to the incoming students for the new academic year.</li> <li>- Caroline encouraged residents to raise issues on any matter. Even if she could not deal with it personally, she could forward it on to the relevant service area.</li> <li>- A resident raised a concern about on-street car sales in the Green Lane Road / Gwendolen Road area of the City. It was noted that a similar issue in the Knighton ward had been dealt with in 48 hours.</li> </ul>
19.	<b>WARD COMMUNITY BUDGET</b>	<p>The following budget applications were considered at the meeting:</p> <p><b>2570: South Knighton Flood Defences</b> (bid deferred from previous meeting).</p> <p>Applicant: Residents of Carisbrooke Road, Arreton Close and Knighton Church Road.</p> <p>Amount Requested: £1500 – bid deferred again.</p> <p>Discussion took place at the meeting with Phil Thompson, the Flood Risk Manager. He noted that mitigation measures for those were being looked at as part of the emerging flood risk management strategy. An investigation could be undertaken looking into the wider causes of the flooding rather than dealing with problems at individual properties. Councillor Grant undertook to provide Phil with a list of properties which were affected by the flooding in the summer.</p> <p><b>5007: Allandale Road / Francis Street Community</b></p>



		<p><b>Market</b> (bid deferred from the previous meeting).</p> <p>Applicant: Stoneygate Shops Retailers</p> <p>Amount Requested and supported: £3279.50 – Residents / Councillors made a number of comments in relation to this bid:</p> <ul style="list-style-type: none"> <li>- It was noted that bids similar to this were received very regularly.</li> <li>- The amount provided by Stoneygate ward was disappointing in view of how close the market was to the ward boundary.</li> <li>- If there was a large demand for the stalls, could the charge be increased, or possibly charge a percentage of the takings?</li> <li>- Consideration to be given to an expansion of the commercial element of the event, with significantly increased charges.</li> <li>- Consideration to be given to building up a funding pot to pay for future events, and do this on an ongoing basis.</li> </ul> <p>Along with other suggestions made earlier in the meeting, it was requested that these be given consideration prior to the submission of future funding applications..</p> <p><b>1014 Artbeat – Clarendon Park Arts Festival</b></p> <p>Applicant: Sue King</p> <p>Amount requested and not supported: £2100</p> <p><b>5048 STARS Dance</b> (joint bid with Coleman and Castle wards)</p> <p>Applicant: Su Tucker</p> <p>Amount requested and not supported: £2640</p> <p><b>Other matter</b> – A resident fed back thanks that the 63<sup>rd</sup> Leicester Scout Group now had their storage unit in place which the ward meeting had funded.</p>
20.	<b>ANY OTHER BUSINESS</b>	<p><b>Neighbourhood plans.</b></p> <p>A resident, Simon Bennett made a proposal that a future item be considered on the development of a</p>

		<p>Neighbourhood Plan. This could develop local planning policies which would reflect this specific nature of the local area.</p> <p>It was agreed to have this as a main agenda item at the next meeting, possibly with external advice from someone with relevant experience.</p> <p><b>Leicester Cycling Campaign Group</b></p> <p>A resident, Claire Scott informed the meeting of the work of the group and the type of issues they campaigned on such as lower speed limits and safer routes to schools. She encouraged people to get involved in the group.</p> <p><b>Pavement Parking / Parking issues</b></p> <p>It was noted that there were experiments being undertaken in the City for restricting pavement parking, but unfortunately this would not be in Knighton. The views of residents were sought in relation to pavement parking.</p> <p>A resident referred to problems on Southernhay Road where a parked car was seriously damaged and this had led to residents actively part parking on the pavement. It was felt that car speeding restriction measures were required.</p> <p>There were problems on South Knighton Road which the City Warden became involved in.</p> <p>The type of paving on Queens Road was queried.</p> <p>The introduction of a cycle lane on Allandale Road was queried.</p> <p>The lack of staff parking required as part of the planning approval at the Prime Life development on Stoneygate Road meant that parking problems had been seen in the local area. It was felt that the Planning Authority should learn from issues like this for future planning applications.</p>
21.	<b>CLOSE OF MEETING</b>	The meeting closed at 8.30 pm.

# Appendix B

## Knighton Community Meeting Budget 2014-15

Balance Carried forward 13/14	£778
Budget Allocation 14/15	£18,000
Opening Balance 14/15	£18,778

Applications Supported				
Bid	Name of Project	Applicant	Date Agreed	Agreed Funding
1035	Replace floor in main room Holbrook Hall	PCC of Conventional District of St Guthlac	23/06/14	£3,500.00
1055	Big Sunday Lunch	Jean Mcleish	23/06/14	£100.00
1046	Northcote road Community Playing out	Sally White	23/06/14	£75.72
1056	Replacement Walkway Enclosure	Stoneygate Baptist Church	23/06/14	£2,500.00
0021	Allandale Road/Francis Street Community marke	Stoneygate Shops Retailer Forum (joint bid with Stoneygate £2780 each)	23/06/14	£2,679.50
1014	Artbeat- Clarendon Park Arts Festival	Sue King	23/06/14	£612.00
5049	Stoneygate Shoppers Retail Forum Christmas Market - Joint Bid Stoneygate	Kevin Urguhart	22/09/14	£3,269.50
<b>Committed</b>				<b>£12,736.72</b>
<b>Balance Remaining</b>				<b>£6,041.28</b>

New Applications to be Considered at the Next Meeting				
Bid	Name of Project	Applicant	Date Received	Funding Request
2570	South Knighton Flood Defences	Residents of Carisbrooke Road, Arretton Close and Knighton Church Road	07/03/14	£1,500.00
5061	Art House- Joint bid with Castle - Event being held 13/14/15 June 2015 with 50 local artists across a number of local houses,	Sue Ryan	11/11/14	£500.00
<b>Total Value of Bids to be Considered</b>				<b>£2,000.00</b>
<b>Balance Remaining if above are approved</b>				<b>£4,041.28</b>

Applications Not Supported				
Bid	Name of Project	Applicant	Date Decided	Amount Request
0023	The PLAcE multi purpose venue - external signage, replacement window rilles and dishwasher	Pre-School Learning Alliance - Angela Eager	28/02/14	£1,714.00
5001	Aylestone Park Run	Alison Robbins	03/04/14	£1,000.00
1159	Knighton Park Running and Athletics Project	Wayne Walker	22/09/14	£500.00
5048	STARS Performing Arts School	Su Tucker	22/09/14	£880.00
5024	Community Multibed Acupunture	Ariane Thompson	03/06/14	£1,000.00
<b>Total Value of Bids Not Supported</b>				<b>£5,094.00</b>
Withdrawn Applications				



# Ward community meetings resident feedback form



Thank you for attending today's ward community meeting. Please help us by completing this form and handing it to a member of staff. Your thoughts and suggestions are important to us; we will use the information to improve future meetings. All information will be treated and maintained confidentially.

Ward name ..... Date of meeting ...../...../.....

## Q1) How often do you attend ward community meetings? (please tick one only)

- This was my first meeting       I have attended once before  
 I have been a few times       I have been to most meetings

## Q2) Did you think the venue was suitable?

- Yes       No       Not sure

If No, please tell us why .....

## Q3) Please tell us why you attended the meeting (please tick all that are applicable)

- |  |   |
|--|---|
| <input type="checkbox"/> To raise an issue / ask a question      | <input type="checkbox"/> To meet my councillor              |
| <input type="checkbox"/> To see a specific presentation          | <input type="checkbox"/> To meet my local police officer    |
| <input type="checkbox"/> To meet my local city warden            | <input type="checkbox"/> To meet other local residents      |
| <input type="checkbox"/> To help improve the local area          | <input type="checkbox"/> General interest                   |
| <input type="checkbox"/> To find out what's going on in the area | <input type="checkbox"/> To find out about community grants |
| <input type="checkbox"/> To apply for a community grant          | <input type="checkbox"/> Other                              |

If Other, please specify .....

## Q4) Were the agenda and papers easy to read and understand?

- Yes       No       Not sure

If No, do you have any suggestions for improvements? .....

.....

## Q5) How satisfied were you with responses to comments from the last meeting?

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, do you have any suggestions on how this can be improved?

.....

.....

**Q6) Were you satisfied with the presentation(s) at the meeting?**

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, please indicate why .....

.....

**Do you think ward community meetings:**

**Q7) help to improve communications between residents and the council?**

- Agree       Partially agree       Disagree       Not sure

**Q8) keep you informed about local issues?**

- Agree       Partially agree       Disagree       Not sure

**Q9) enable you to raise issues during the meeting?**

- Agree       Partially agree       Disagree       Not sure

**Q10) Overall, how satisfied were you with the meeting?**

- Very satisfied       Satisfied       Dissatisfied       Very dissatisfied

If Dissatisfied or Very dissatisfied, please indicate why .....

.....

**Q11) Are you likely to attend future ward community meetings?**

- Yes       No       Not sure

If No, please indicate why .....

.....

**Q12) How did you find out about the meeting?**

- Leaflet through door       Advert in local newsletter       City council website  
 Poster in local area       Leicester Mercury       Link magazine  
 Word of mouth       Twitter / Facebook       Mailing list (email)

Other (please specify) .....

.....

**Ward community meetings mailing list**

If you would like to be put on our ward community meeting mailing list, please fill in your details below

Name .....

Address .....

Email .....



**Please hand in this form before you leave the meeting. Alternatively visit [www.leicester.gov.uk/wcmchanges](http://www.leicester.gov.uk/wcmchanges) where you will find an online version of this form.**